

OSF SAINT ANTHONY MEDICAL CENTER OSF NORTHERN ILLINOIS EMS (NIEMS) SYSTEM, #121		
Policy Title: EMS System Program Plan Continuing Education, EMT and Prehospital RN and Renewals		EMS Reference: 515.330 I) 1) C, D
Approval Date:	Revision Date(s):	Policy #: Page 1 of 2
EMSMD Signature:		EMS System Coordinator Signature:

1. System Requirements

The participant must complete 120 hours of level-specific education, seminars and workshops addressing both adult and pediatric care. Thirty (30) hours per year and no more than 25% may be in the same subject during the 4 year license cycle.

2. System Program for System Participants

- a. At least one-half (1/2) of the total hours per relicensure must be obtained within the OSF NIEMS System.
- b. The didactic/clinical training hours awarded will be in accordance with the listing in the Appendix for IDPH.

3. Mandatory System Requirements

- a. EMT-Basic/EMT-Intermediate/EMT-Paramedic and PHRN will be required to:
 - 1) Successfully complete System skills validations twice in a four year renewal cycle
 - 2) Maintain current CPR certification
- b. EMT-Intermediate/EMT-Paramedic/PHRN are required to maintain current certifications in:
 - 1) ACLS
 - 2) PALS or PEPP or EMSC or ENPC
 - 3) PHTLS or BTLS or TNS or TNCC

4. Each year the OSF Northern Illinois EMS System distributes to all OSF NIEMS agencies a calendar of available continuing education offerings within the System for both clinical and didactic education.

5. Out-of System Continuing Education

- a. A maximum of 50% of out-of-system continuing education hours may be utilized for license renewal
- b. Any Region 1 EMS System education offering with an approved IDPH site code is accepted
- c. Other educational offering will be reviewed by the EMS System Coordinator/EMS Education Coordinator in conjunction with the EMS System Medical Director for it's appropriateness and applicability. Continuing education credit will be assigned base on this review:
 - 1) College courses- submit the following
 - a) Copy of class outline/syllabus
 - b) Number of credit hours earned
 - c) Instructor and college name
 - d) Documentation of successful course completion

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6. Record Keeping

- a. Each EMS System participant is responsible for maintaining their own documents and being aware of how many continuing education hours they have accrued. The responsibility for completing all EMS continuing education requirements rests completely with the individual
- b. The EMS System participant is to submit continuing education documentation to the EMS System as it accumulates in a timely fashion
- c. The continuing education documents must contain at a minimum the following information:
 - 1) Illinois EMS site code
 - 2) Number of continuing education credits
 - 3) Course content/title
 - 4) Instructor name
 - 5) Attendance documentation
- d. All training and education records will be maintained by the OSF NIEMS System office for a period of seven (7) years